

**SKAGIT COUNTY  
Skagit County Parks and Recreation  
1730 Continental Place  
Mount Vernon, WA 98273**

**BID PROPOSAL**

**Skagit Fields Project**

Skagit County, Washington

2023

**\*\* ENTIRE PROPOSAL TO BE RETURNED AS YOUR BID PACKAGE \*\***

All bid envelopes must be plainly marked on the outside, **“Sealed Bid: Skagit Fields Project”**

**BID DUE DATE AND TIME: Tuesday, June 20, 2023 at 12:00 p.m.**

Late and/or incomplete bids will not be considered. Oral, telephonic, telegraphic, electronic, or faxed proposals will not be accepted.

Sealed Bids will be accepted at the following location by one of the following delivery methods:

**Bids May be Hand-Delivered or Mailed to:**

Skagit County Commissioners Office  
Attn: Reception Desk  
**Sealed Bid: Skagit Fields Project**  
1800 Continental Place  
Mount Vernon, WA 98273

**FAILURE TO SIGN OR COMPLETE ALL INFORMATION ON THE FORMS PROVIDED CAN RESULT IN  
REJECTION OF THE PROPOSAL AS NON-RESPONSIVE**

**CONDITION OF AWARD:**

It is the intent of Skagit County to award a contract to the lowest responsive and responsible bidder. All terms and conditions listed in the Contract Provisions and Specifications apply to this condition.

**MANDATORY BIDDER CRITERIA:**

Before award, the bidder must meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder may be required by Skagit County to submit documentation demonstrating compliance with the criteria. The bidder must:

1. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal.
2. Have a current Washington Unified Business Identifier (UBI) number.
3. Have Industrial Insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW. Not applicable to sole proprietors if the owner performs work himself/herself.
4. Have a Washington Employment Security Department number (ESD), as required in Title 50 RCW **(and, if the lowest responsive and responsible bidder, provide documentation from ESD in the form of a letter or statement within 24 hours of submitting bid);**
5. Have a Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
6. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065(3) and;
7. Not be excluded or suspended from bidding on any public works contract under federal laws.

**SCHEDULE:**

Contractor shall not commence work until notice to proceed has been given by Skagit County; this occurs after the Contract has been executed by Skagit County Board of County Commissioners.

**PAYMENT:**

Invoices can be submitted after work is performed. Payment is made when the Contractor has filed his/her "Intent to Pay Prevailing Wages" with the Washington State Department of Labor and Industries. Final payment is made when the Contractor has filed his/her "Affidavit of Paying Prevailing Wages".

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This certifies that the undersigned has examined the entire bid proposal and contract provisions and specifications for the:

## Skagit Fields Project

and the contract governing the work embraced in this project, and the method by which payment will be made for said work, is understood. The undersigned hereby proposes to undertake and complete the work, or as much thereof as can be completed with the money available in accordance with the said description of work and contract, and the following schedule of rates and prices. Bidder acknowledges all requirements and signed all certificates contained herein. Bidder agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the special provisions for this project.

Note: The work on this contract is to be performed upon lands whose ownership obligates the Contractor to pay State sales tax on portions of the project work and obligates the Contractor to collect State sales tax from the Contracting Agency on other portions of the project as follows:

1. The provisions of Section 1-07.2(2) and Department of Revenue Rule 170 apply.

**Please use ink, print legibly, and initial and date any changes, erasures, or cross-outs. All unit prices, when relevant, are mandatory and shall control.**

Item No.	Section	Description	Quantity	Unit	Unit Price	Amount
1	1-09	Mobilization	1	LS		
2	1-05	Project Surveying	1	LS		
3	1-07	SPCC Plan	1	LS		
4	2-01	Clearing and Grubbing (1.16 Ac)	1	LS		
5	2-02	Removing Existing Structure Barn	1	LS		
6	2-02	Removing Existing Structure Greenhouse	1	LS		
7	2-03	Embankment Compaction	2,300	CY		
8	2-05	Tilling	11	AC		
9	2-08	Rough Grading	55,140	SY		
10	2-08	Fine Grading	55,140	SY		
11	2-08	Detention Pond	1	LS		
12	2-08	Grass Lined Swales	740	LF		
13	2-08	Biofiltration Swales	275	LF		
14	2-11	Trimming and Cleanup	1	LS		
15	4-04	Field Sand	7,600	TON		
16	7-04	Storm Drain Pipe 12" Diam.	160	LF		
17	7-04	Storm Drain Pipe 8" Diam.	113	LF		
18	7-05	Type 2 Catch Basin Control Structure	1	EA		
19	7-05	Connection to Existing Drainage Structure	1	EA		
20	8-01	High Visibility Fencing	140	LF		
21	8-01	Silt Fence	3,600	LF		
22	8-01	Erosion Control and Water Pollution Prevention	1	LS		
23	8-01	Biodegradable Erosion Control Blanket	865	SY		
24	8-27SP	Unanticipated Site Work (Force Account)	Est	DOL	1	30,000

Item No.	Section	Description	Quantity	Unit	Unit Price	Amount
25	8-30SP	Wood Chip Path	27	CY		
26	8-31SP	Hydroseed Field	11	AC		
27	8-31SP	Hydroseed Pond and Swales	1.1	AC		
28	8-31SP	Hydroseed Meadow	0.9	AC		

Project Skagit Fields Project

Date\_\_\_\_\_

Construction in 2023 is predicated on obtaining funding and all applicable permits to allow construction in the allowable work period specified in this contract. Bid and unit prices shall be binding for the duration of the contract.

SUBTOTAL

Washington State Sales Tax (8.8%)

**TOTAL BID AMOUNT**

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## PROPOSAL – Signature Page

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

The undersigned hereby agrees to pay labor not less than the prevailing rates of wages in accordance with the requirements of the special provisions for this project.

A proposal guaranty in an amount, which is equal to five percent (5%) of the estimated bid amount, based upon the approximate estimate of above prices and in the form as indicated below is attached hereto:

- ☐ CASHIER'S CHECK                      In the amount of \$ \_\_\_\_\_ Dollars
- ☐ CERTIFIED CHECK                      In the amount of \$ \_\_\_\_\_ Dollars  
(Payable to Skagit County)
- ☐ PROPOSAL BOND                      In the amount of five percent (5%) of the total estimated bid.

☐ Bidder hereby acknowledges having read the Water Quality Certification Conditions, specifically General Condition No.12.

If addendums have been issued:

Receipt is hereby acknowledged of Addendum(s) No.(s) \_\_\_\_\_

**S  
I  
G  
N**

**Signature of Authorized Official(s):**

Firm Name:

Address:

Phone No.

State of Washington Contractor's License No. \_\_\_\_\_

UBI No. \_\_\_\_\_ Employment Security Department No. \_\_\_\_\_

Note:

- (1) This proposal form is not transferable and any alteration of the firm's name entered hereon without prior permission from Skagit County will be cause for considering the proposal irregular and subsequent rejection of the bid.
- (2) Please refer to Section 1-02.6 of the Standard Specifications, "Preparation of Proposal", or "Article 4" of the Instruction to Bidders for building construction jobs.

## **NON-COLLUSION DECLARATION**

**I, by signing the proposal on page 6, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:**

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

## **NOTICE TO ALL BIDDERS**

To report bid rigging activities call:

**1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll free 'hotline' Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Standard Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the 'hotline' to report such activities.

The 'hotline' is part of USDOT's continuing effort to identify and investigate highway construction fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially and caller anonymity will be respected.

## **MUST ACCOMPANY EACH BID**

## NON-DISBARMENT CERTIFICATION

Are you on Comptroller General's list of Ineligible Contractors or list of parties excluded from Federal procurement or non-procurement programs? ☐ NO ☐ YES

Company Name: \_\_\_\_\_

Type of Business    ☐ Corporation    ☐ Partnership (general)    ☐ Partnership (limited)  
                              ☐ Sole Proprietorship                    ☐ Limited Liability Company

FID #: \_\_\_\_\_

Company Address: \_\_\_\_\_

The County/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Print Name of Signatory: \_\_\_\_\_

Print Title of Signatory: \_\_\_\_\_

### **MUST ACCOMPANY EACH BID**

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**SUBMIT THE  
ENCLOSED PROPOSAL  
BOND FORM WITH  
YOUR PROPOSAL**

**USE OF OTHER FORMS  
MAY SUBJECT YOUR  
BID TO REJECTION**



## PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, \_\_\_\_\_

\_\_\_\_\_ of

\_\_\_\_\_ as principal, and the

\_\_\_\_\_ a corporation duly

organized under the laws of the State of \_\_\_\_\_,  
and authorized to do business in the State of Washington, as surety, are held and firmly bound unto  
Skagit County in the full and penal sum of five (5) percent of the total amount of the bid proposal of said  
principal for the work hereinafter described for the payment of which, well and truly to be made, we bind  
our heirs, executors, administrators and assigns, and successors and assigns, firmly by these presents.

The condition of this bond is such, that whereas the principal herein is herewith submitting his or  
its sealed proposal for the following construction, to wit:

### **Skagit Fields Project**

said bid and proposal, by reference thereto, being made a part hereof.

NOW THEREFORE, If the said proposal bid by said principal be accepted, and the contract be  
awarded to said principal, and if said principal shall duly make and enter into and execute said contract  
and shall furnish bond as required by Skagit County within a period of ten (10) days from and after said  
award, exclusive of the day of such award, then this obligation shall be null and void, otherwise it shall  
remain and be in full force and effect.

IN TESTIMONY WHEREOF, the principal and surety have caused these presents to be signed  
and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
(Principal)

\_\_\_\_\_  
(Surety)

\_\_\_\_\_  
(Attorney-in-fact)



## Certification of Compliance with Wage Payment Statutes

The bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date (May 25, 2023), the bidder is not a “willful” violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

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Bidder’s Business Name

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Signature of Authorized Official\*

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Printed Name

---

Title

---

Date

---

City

---

State

*Check One:*

Sole Proprietorship ☐ Partnership ☐ Joint Venture ☐ Corporation ☐

State of Incorporation, or if not a corporation, State where business entity was formed:

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If a co-partnership, give firm name under which business is transacted:

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*\* If a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign). If a co-partnership, proposal must be executed by a partner.*

## BIDDER'S QUALIFICATION CERTIFICATE

The undersigned hereby certifies and submits the following qualifications:

1. Name and Address \_\_\_\_\_

2. Washington Registration No. Expires: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (M/D/Y)

3. Number of years in contracting business under present name: \_\_\_\_\_ years

4. Particular types of construction work performed by your company:

\_\_\_\_\_  
\_\_\_\_\_

5. List and provide a brief summary of several recent construction projects performed that meet the **SUPPLEMENTAL RESPONSIBLE BIDDER CRITERIA** as specified in this contract:

**Project 1 Name:** \_\_\_\_\_

Contractor project manager name and phone number: \_\_\_\_\_

Owner name and phone number: \_\_\_\_\_

Owner's project manager name and phone number: \_\_\_\_\_

Description of project and how project meets Supplemental Responsible Bidder

Criteria: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Initial contract value: \_\_\_\_\_

Final contract value: \_\_\_\_\_

Initial contract time: \_\_\_\_\_ to \_\_\_\_\_

Final contract time: \_\_\_\_\_ to \_\_\_\_\_

**Project 2 Name:** \_\_\_\_\_

Contractor project manager name and phone number: \_\_\_\_\_

Owner name and phone number: \_\_\_\_\_

\_\_\_\_\_

Owner's project manager name and phone number: \_\_\_\_\_

Description of project and how project meets Supplemental Responsible Bidder Criteria: \_\_\_\_\_

Initial contract value: \_\_\_\_\_

Final contract value: \_\_\_\_\_

Initial contract time: \_\_\_\_\_ to \_\_\_\_\_

Final contract time: \_\_\_\_\_ to \_\_\_\_\_

**Project 3 Name:** \_\_\_\_\_

Contractor project manager name and phone number: \_\_\_\_\_

Owner name and phone number: \_\_\_\_\_

Owner's project manager name and phone number: \_\_\_\_\_

Description of project and how project meets Supplemental Responsible Bidder Criteria: \_\_\_\_\_

Initial contract value: \_\_\_\_\_

Final contract value: \_\_\_\_\_

Initial contract time: \_\_\_\_\_ to \_\_\_\_\_

Final contract time: \_\_\_\_\_ to \_\_\_\_\_

**Project 4 Name:** \_\_\_\_\_

Contractor project manager name and phone number: \_\_\_\_\_

Owner name and phone number: \_\_\_\_\_

Owner's project manager name and phone number: \_\_\_\_\_

Description of project and how project meets Supplemental Responsible Bidder

Criteria: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initial contract value: \_\_\_\_\_

Final contract value: \_\_\_\_\_

Initial contract time: \_\_\_\_\_ to \_\_\_\_\_

Final contract time: \_\_\_\_\_ to \_\_\_\_\_

**Project 5 Name:** \_\_\_\_\_

Contractor project manager name and phone number: \_\_\_\_\_  
\_\_\_\_\_

Owner name and phone number: \_\_\_\_\_  
\_\_\_\_\_

Owner's project manager name and phone number: \_\_\_\_\_  
\_\_\_\_\_

Description of project and how project meets Supplemental Responsible Bidder Criteria: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Initial contract value: \_\_\_\_\_

Final contract value: \_\_\_\_\_

Initial contract time: \_\_\_\_\_ to \_\_\_\_\_

Final contract time: \_\_\_\_\_ to \_\_\_\_\_

6. Gross amount of contracts now in hand \$ \_\_\_\_\_

7. Bank Reference(s):

Name	Address	Account No.	Type
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a. \_\_\_\_\_

b. \_\_\_\_\_

By: \_\_\_\_\_  
(Authorized Signature)

Title: \_\_\_\_\_

8. Litigation Background (all projects in past 5 years resulting in partial or final settlement of the contract by arbitration or litigation in the courts):

Client	Contract Amount	Total \$ claims	Settlement \$
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a. \_\_\_\_\_

b. \_\_\_\_\_

9. Choose one of the following:

- ☐ Bidder has Industrial Insurance coverage for employees working in Washington as required in Title 51 RCW; or
- ☐ Bidder is not required to have Industrial Insurance coverage as required in Title 512 RCW.

10. Choose one of the following:

- ☐ Bidder's Washington Employment Security Department registration number is \_\_\_\_\_; or
- ☐ Bidder is not required to register with the Washington Employment Security Department pursuant to Title 50 RCW.

11. Choose one of the following:

- ☐ Bidder' Washington State Department of Revenue registration number is: \_\_\_\_\_; or
- ☐ Bidder is not required to register with the Washington State Department of Revenue pursuant to Title 82 RCW.

I am the \_\_\_\_\_ (title) of Bidder, have authority to bind Bidder, am over the age of 18, and have personal knowledge of the facts set forth above.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023, at \_\_\_\_\_ (city),  
\_\_\_\_\_ (state).

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

End of Bidder's Qualification Certificate